

Richard G. White
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Summary of Qualifications

An independent, self-motivated professional with expert knowledge of Windows NT/2000 and 20 years of experience in the field of Information Technology. Skilled in server administration, desktop support and network troubleshooting. Experience with web design and various graphics software. An excellent communicator, problem solver and quick learner who relishes a challenge and thrives on customer interaction and conflict resolution.

Experience

Technology Service Corporation 2005 – Present
Dahlgren, VA

Network Engineer

- Installation, Configuration and Administration of Windows Server 2003 Network
- Help Desk support of multiple offices
- Installation/Administration of Exchange 2003 Server
- Administration/ Configuration of Symantec Corporate Antivirus and Computer Associates Brightstor 11
- Institute network policies and maintain any required technical documentation

Community Bank of Tri-County 2001 – 2005
Waldorf, MD

Manager of Information Technology

- Management and administration of Windows 2000 Network covering 8 locations
- Installation, configuration and management of Exchange 2000 messaging and collaboration server
- Responsible for management of the network and its policies and infrastructure
- Installation and configuration of servers/workstations
- Administration of NEC Phone Switch and SoundAdvantage Voice Control System
- Installation, Configuration and Maintenance of Symantec Corporate AntiVirus Strategy
- Design, implementation and maintenance of corporate intranet
- Maintenance of Oracle-based Mortgage Software
- Establish and maintain appropriate network security measures and strategies
- Responsible for the backup and restoration of critical bank data
- Author and maintain any required technical documentation

Mantech International Corporation 2000 – 2001
Lexington Park, MD

Network Administrator

- Administrate NT 4.0/Exchange 5.5 engineering network for the Advanced Information Systems Division, NAWCAD Patuxent River, Webster Field Annex at St. Inigoes, MD
- Responsibilities range from server administration to network troubleshooting to desktop support/customer problem resolution
- Installation and configuration of several servers/workstations
- Author technical installation/procedural documentation
- Configure network and monitor print devices and associated queues
- Research new types of software and perform system analysis
- Performed daily/weekly backups of multiple servers

NCI Information Systems
Dahlgren, VA

1998 – 2000

Network Administrator

- Administrated Windows NT 4.0/Exchange 5.5 network for Naval Surface Warfare Center in Dahlgren, VA and Indian Head, MD
- Performed configuration management, authored installation and configuration documentation and tested software prior to mass installation
- Installed/configured several servers for satellite sites throughout the U.S.
- Responsible for system and account policy for over 1000 NT user accounts
- Installed and configured user workstations with Windows 95, NT Workstation 4.0 and Outlook 98
- Authored technical installation/configuration documentation
- Performed daily/weekly backups of multiple servers

Eagan McAllister Associates
Lexington Park, MD

1998

Network Administrator

- Administrated classified Windows NT 4.0/Exchange 5.5 network for EODTECHDIV in Indian Head, MD
- Responsible for system policy for over 50 - 75 NT user accounts and workstations
- Administrated 50 - 75 mail accounts with Microsoft Exchange 5.0 and the Outlook 98 client
- Performed daily/weekly backups of multiple servers
- Monitored and troubleshot network and pc-related problems

Planned Systems International
Lexington Park, MD

1995-1998

Network Analyst

- Installed and configured Windows 95, Windows NT 4.0 (Workstation and Server) PCs and Apple Macintosh computers on a multi-platform network of approximately 13,000 customers at the Patuxent River Naval Air Station (NAWCAD)
- Installed and administered several installation servers with NT Server 4.0
- Identified and corrected network errors and hardware/software problems
- Managed the workload of 3 systems analysts directly supporting 1100 customers

Unisys Corporation
McLean, VA

1990 – 1995

Senior Computer Operator

- Monitored the Unisys A-17 Mainframe system for the Naval Supply Systems Command (NAVSUP) in Crystal City, Virginia (SCIF)
- Loaded and unloaded tape media and printer forms
- Performed system backups and restores
- Maintained log of all activity within computer room environment
- Ensured the operational readiness of computers and peripheral equipment
- Performed preventive maintenance and cleaning of printers, tape backup units, etc
- Monitored physical environment for appropriate conditions (temperature, electrical, security).
- Monitored and managed ADP inventory and supply levels

United States Air Force
Andrews AFB, MD

1988 – 1990

Communications-Computer Systems Operator

- Supported the 2045 Communications Group at Andrews AFB
- Disseminated military message traffic with the Xerox Message Processor (XMP)
- Responsible for communications-computer system security and the proper handling of classified media

- Maintenance and operation of print devices
- Supported Presidential Radio Operations (VIP)

Software

Microsoft Windows Server 2003	Oracle 8i
Microsoft Windows 2000 Server	Internet Explorer 4.0/5.0/6.0
Microsoft Exchange 5.5 - 2003	McAfee & Norton Antivirus
Windows NT 4.0 Server & Workstation	Veritas Backup Exec 6.11 - 7.3
Windows 95/98/98SE/XP	FrontPage 98/2000/XP
Outlook 97/2000/XP	Adobe Photoshop 5.0/6.0/7.0
MS-Office Professional 4.3/97/2000/XP	Adobe Illustrator
Brightstor ArcServe Backup 9 - 11	Macromedia Dreamweaver MX
Symantec PCAnywhere32 8 - 11	Internet Information Server 3.0 & 4.0
Symantec Mail Security for MS-Exchange	Microsoft Proxy Server 2.0/ISA Server
Symantec System Center 4.6	Windows for Workgroups 3.11
Symantec Corporate AntiVirus 8 - 10	

Education

Currently pursuing B.S. in Computer and Information Science at UMUC.
 Introduction to Exchange 2000: Installation and Administration, Learning Tree, Rockville, 2003
 Introduction to Visual Basic, UMUC, 2001
MCSE, Microsoft Certified Systems Engineer, 1998
MCP+I, Microsoft Certified Professional + Internet, 1998
 DEC Open VMS for Operators Training Course, 1994
 UNIX Operations Workshop, 1992
A.A., General Studies, Charles County Community College, 1992
 Unisys A-Series Operations Course, 1990
 Communications-Computer Systems Operator Technical School, **USAF**, 1988

Clearance

1988-1995	TS/SCI
Currently	Secret

References

Furnished Upon Request